

CONSULAT GENERAL DE FRANCE A LONDRES

(Last update: 07/04/2009)

<p>LONG STAY VISA APPLICATION FOR COMMERCIAL, INDUSTRIAL OR 'ARTISANAL' ACTIVITY IN FRANCE SETTING UP OF A COMPANY</p>

- **Missing document or copy of document = incomplete file = high risk of visa refusal;**
- Visas fees (non-refundable): equivalent to 99 € in £

**LIST OF REQUIRED DOCUMENTS
PRESENTED IN 2 SEPARATE FOLDERS, IN THE FOLLOWING ORDER:**

	A. – GENERAL DOCUMENTATION :	
<input type="checkbox"/>	1	The present form: Please tick box to confirm that supporting evidence and respective photocopies are included.
<input type="checkbox"/>	2	3 (or 4) long stay applications forms duly completed and signed
<input type="checkbox"/>	3	4 recent passport-size photographs with a white background;
<input type="checkbox"/>	4	<u>ORIGINAL + 2 COPIES</u> : Valid passport (photocopies of the main pages)
<input type="checkbox"/>	5	<u>ORIGINAL + 1 COPY</u> : CERFA n°13473*01 form
<input type="checkbox"/>	6	<u>ORIGINAL + 2 COPIES</u> of your criminal record
<input type="checkbox"/>	7	<u>ORIGINAL + 1 COPY</u> : sworn statement of non-conviction in the last 10 years in all countries where the applicant have lived
<input type="checkbox"/>	8	<u>ORIGINAL + 1 COPY</u> : sworn statement of non-bankruptcy in the last 10 years in the UK and in all countries where the applicant have lived
<input type="checkbox"/>	9	<u>ORIGINAL + 2 COPIES</u> : a « quitus fiscal » (final discharge) if the applicant has lived in France in the last ten years
<input type="checkbox"/>	10	<u>ORIGINAL + 2 COPIES</u> : if applicable, documentary evidence establishing the applicant's ability to have a commercial, industrial or 'artisanale' activity
		B. - DOCUMENTS RELATED TO THE ACTIVITY:
		<ul style="list-style-type: none"> • For the exercice of an « activité en nom propre »
<input type="checkbox"/>	11	<u>ORIGINAL + 2 COPIES</u> : a presentation of the project in French with a provisional budget for the coming years
<input type="checkbox"/>	12	<u>ORIGINAL + 2 COPIES</u> : a financial guarantee from an accredited bank or insurance company, established in France or evidence of an account in credit in the name of the applicant in a credit institution established in France
		■ In case of a setting up of activity
<input type="checkbox"/>	13a	<u>ORIGINAL + 2 COPIES</u> : commercial lease clearly stating the activity or sublease contract with mention of the activity and if applicable the authorisation of the landlord
<input type="checkbox"/>	14a	<u>ORIGINAL + 2 COPIES</u> : if applicable, contract of the registered address
		■ In case of takeover of a company
<input type="checkbox"/>	15a	<u>ORIGINAL + 2 COPIES</u> : commitment to buy or of the sale agreement
		■ In case of lease-management
<input type="checkbox"/>	13b	<u>ORIGINAL + 2 COPIES</u> : commitment or contract of lease-management
<input type="checkbox"/>	14b	<u>ORIGINAL + 2 COPIES</u> : « extrait de l'inscription au registre du commerce et des sociétés » or « au répertoire des métiers » of the former manager (dated of less than 3 months)
<input type="checkbox"/>	15b	<u>ORIGINAL + 2 COPIES</u> : lease established under the landlord' name

	• For the exercise of a business activity
<input type="checkbox"/>	16 <u>ORIGINAL + 1 COPY</u> : a presentation of the project in French with a provisional budget for the coming years
<input type="checkbox"/>	17 <u>ORIGINAL + 2 PHOTOCOPIES</u> : a financial guarantee from an accredited bank or insurance company, established in France or evidence of an account in credit in the name of the applicant in a credit institution established in France
	■ In case of the setting-up of a business activity “activité en société”
<input type="checkbox"/>	18a <u>ORIGINAL + 2 COPIES</u> : commercial lease clearly stating the activity or sublease contract with mention of the activity and if applicable the authorisation of the landlord
<input type="checkbox"/>	19a <u>ORIGINAL + 2 COPIES</u> : project of articles of association with the capital shares
	■ In case of creation of a French subsidiary of a foreign company
<input type="checkbox"/>	18b <u>ORIGINAL + 2 COPIES</u> : evidence of nomination or if necessary of intent by the competent authority for the appointment
<input type="checkbox"/>	19b <u>ORIGINAL + 2 COPIES</u> : articles of association of the foreign company and the last two years financial assessments or, an attestation from a bank based in the country where the foreign company has its headquarters attesting that an account is open under the name of this company
<input type="checkbox"/>	20b <u>ORIGINAL + 2 COPIES</u> : commercial lease clearly stating the activity or sublease contract with mention of the activity and if applicable the authorisation of the landlord
<input type="checkbox"/>	21b <u>ORIGINAL + 2 PHOTOCOPIES</u> of the project of articles of association with the capital shares
	■ In case of nomination in a French subsidiary of a foreign company
<input type="checkbox"/>	18c <u>ORIGINAL + 2 COPIES</u> : evidence of nomination or if necessary of intent by the competent authority for the appointment
<input type="checkbox"/>	19c <u>ORIGINAL + 2 COPIES</u> : articles of association of the foreign company and the last two years financial assessments or, eventually, an attestation from a bank based in the country where the foreign company has its headquarters attesting that an account is open under the name of this company